2021-2022 Verification Worksheet V-1 or V-5 (Dependent Student)

Your 2021-2022 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

Student's Last Name	Student's First Name	Student's M.I.	Student's Social Security Number
Student's Street Address (in	clude apt. no.)		Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone Number

B. Dependent Student's Family Information

A. Dependent Student's Information

List below the people in your <u>parent(s)</u>' household. Include:

- Yourself and your parent(s) (including a stepparent) even if you don't live with your parent(s).
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2021, through June 30, 2022, or if the other children would be required to provide parental information if they were completing a FAFSA for 2021-2022. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2022.
- Include the name of the college for any household member, excluding your parent(s), who will be enrolled, at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2021, and June 30, 2022. If more space is needed, attach a separate page with the student's name and Social Security Number at the top.

Full Name	Age	Relationship	College	Will be Enrolled at
				Least Half Time
Missy Jones (example)	18	Sister	Central University	Yes
		Self		

Student's Name: SSN:			
C. Dependent Student's Income Information to Be Verified			
1. TAX RETURN FILERS— Important Note: If the student filed, or will file, an <u>amended</u> 2019 IRS tax return, the student must contact the financial aid administrator before completing this section.			
Instructions : Complete this section if the student and spouse <u>filed or will file</u> a 2019 IRS income tax return(s). <i>The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at <u>FAFSA.gov</u>. In most cases, no further documentation is needed to verify 2019 income information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed by the FAFSA filer.</i>			
Check the box that applies:			
The student <u>has used</u> the IRS Data Retrieval Tool in FAFSA of information into the student's FAFSA, either on the initial FAFSA			
The student <u>has not yet used</u> the IRS Data Retrieval Tool in FA transfer 2019 IRS income information into the student's FAFSA or			
The student is <u>unable or chooses not to</u> use the IRS Data Retri submit to the school a 2019 IRS tax return transcript — <u>not</u> a pho			
A 2019 IRS Tax Return Transcript may be obtained through:			
 Get Transcript by MAIL – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request. Get Transcript ONLINE – Go to www.irs.gov, under the Tools heading, click "Get a tax transcript." Click "Get Transcript ONLINE." Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication. Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request. Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form. 			
Check here if the student's IRS tax return transcript is attach	ed to this worksheet.		
Check here if the student's IRS tax return transcript will to cannot be completed until the IRS tax return transcript has be			
2. TAX RETURN NONFILERS—Complete this section if the student, will not file and is <u>not required</u> to file a 2019 income tax return with the IRS.			
Check the box that applies:			
The student was not employed and had no income earned from work in 2019.			
The student was employed in 2019 and has listed below the names of all the student's employers, the amount earned from each employer in 2019, and whether an IRS W-2 form is attached. Attach copies of all 2019 IRS W-2 forms issued to the student by employers. List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Social Security Number at the top.			
Employer's Name	2019 Amount Earned	IRS W-2 Attached?	
Suzy's Auto Body Shop (example)	\$2,000.00(example)	Yes(example)	

Stı	tudent's Name:	SSN:		
D.	. Parent's Income Information to Be Verified—Note: If two parent instructions and certifications below refer and apply to both parents.	nts were reported in Section	on B of this worksheet, the	
1	1. TAX RETURN FILERS— Important Note: If the student's parent(s), f student's financial aid administrator must be contacted before completing		led 2019 IRS tax return the	
	Instructions: Complete this section if the parents filed or will file a 20 income is by using the IRS Data Retrieval Tool (IRS DRT) that is part on further documentation is needed to verify 2019 income information th IRS DRT if that information was not changed by the FAFSA filer. Check	of FAFSA on the Web at F nat was transferred into the	FAFSA.gov. In most cases,	
	The student's parent <u>has used</u> the IRS Data Retrieval Tool in information into the student's FAFSA, either on the initial FAFSA or			
	The student's parent <u>has not yet</u> used the IRS Data Retrieval Too information into the student's FAFSA once the parent's IRS tax returns		transfer 2019 IRS income	
	The parent <u>is unable or chooses not to</u> use the IRS Data Retrieval Tool, and the parent will submit to a copy of the parent's 2019 IRS tax return transcript(s) — <u>not</u> photocopies of the income tax return.			
	A 2019 IRS Tax Return Transcript may be obtained through:			
	 Get Transcript by MAIL – Go to www.irs.gov, under the Tools head MAIL." Make sure to request the "IRS Tax Return Transcript" and NOT the received within 10 business days from the IRS's receipt of the online request Get Transcript ONLINE – Go to www.irs.gov, under the Tools head ONLINE." Make sure to request the "IRS Tax Return Transcript" and I Transcript Online tool, the user must have (1) access to a valid email addit cannot be used) in the user's name, and (3) specific financial account number home mortgage or auto loan). The transcript displays online upon successful Automated Telephone Request – 1-800-908-9946. Transcript is generated the telephone request. Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The from the IRS's receipt of the paper request form. 	e "IRS Tax Account Transcript. rading, click "Get a tax trans NOT the "IRS Tax Account lress, (2) a text-enabled mobil ers (such as a credit card numb al completion of the IRS's two- ally received within 10 busine The transcript is generally received	pt." The transcript is generally script." Click "Get Transcript." To use the Get le phone (pay-as-you-go plans ber or an account number for a -step authentication.	
	Check here if an IRS tax return transcript(s) is attached to this	worksheet.		
	Check here if IRS tax return transcript(s) will be submitted completed until the IRS tax return transcript(s) has been submit		ter. Verification cannot be	
2	2. TAX RETURN NONFILERS—Complete this section if the student's paincome tax return with the IRS.	arent(s) will not file and is	s not required to file a 2019	
	Check the box that applies:			
	The parent(s) was not employed and had no income earned from wor	rk in 2019.		
	The parent(s) was employed in 2019 and has listed below the names each employer in 2019, and whether an IRS W-2 form is attached. A parent(s) by employer(s). List every employer even if they did not issue separate page with the student's name and Social Security Number a	Attach copies of all 2019 II sue an IRS W-2 form. If more	RS W-2 forms issued to the	
	Employer's Name	2019 Amount Earned	IRS W-2 Attached?	
	Suzy's Auto Body Shop (example)	\$2,000.00 (example)	Yes (example)	
			+	
		-		

Student's Name:		SSN:
	Provide documentation from the IRS or other relevant tax au income tax return was not filed with the IRS or other relevan Check here if confirmation of nonfiling is provided. Check here if confirmation of nonfiling will be provide	•
E.	Certification and Signatures	
	Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date.	WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.
	Student's Signature	Date
	Parent's Signature	Date

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the financial aid administrator at your school.

You should make a copy of this worksheet for your records.