



Pre-Advisement Checklist

Use this checklist to prepare for your advising appointment. All undergraduate students **MUST** meet with their academic advisor to gain clearance prior to registering. Your appointment is most beneficial if you are prepared.

Here are a few tips to consider before meeting with your academic advisor.

_____ **Schedule an appointment to meet with your assigned Academic Advisor during course advisement.**

- It is best not to wait until the last minute to book an appointment. Most advisors have a link attached to their email where you can schedule an appointment with them.

_____ **Review your degree progress & checklist.**

- Take a look at your Degree Audit on Badger Web to see what classes are completed/needed. Also keep in mind to look for courses that are not major requirements **but** may be a prerequisite course for the required course for your program.
- The online [Bulletin of Information](#) is a great resource.

_____ **List your current semester courses and expected grades.**

- Write down all of the courses you are currently taking this semester and the grade you anticipate you will achieve.

_____ **Consider how your grades, credit hours, and financial aid/scholarships align.**

- If you are unsure of your requirements and/or you are in jeopardy of potentially losing your aid/scholarship, take the time to go speak with someone in the Student Financial Services office. Do not assume, go ask to make sure you know what you need to retain your aid.
- Be sure to handle any and all holds on your student account. You cannot register for classes with holds on your account.

_____ **Prepare a list of potential courses for the next semester.**

- *Unsure of which classes are required?* Refer back to your checklist for your major. Keep in mind there are two separate checklists. One for your SHC core and the other that specifically list requirements for your major. Both can be found on the [SHC Student Success](#) webpage.

_____ **Prepare a list of topics and questions that you would like to discuss with your advisor**

- This is a good time to discuss how **study abroad, internships**, and other experiences will fit into your academic plan.
- You can use this printable guide to [prepare for your appointment](#) with your academic advisor.